

American Association of Railroad Superintendents
PO Box 200, LaFox IL 60147
Phone: 331-643-3369
www.supt.org
Email: aars@supt.org

Company Sponsorship Form

for the

Michigan State University Certificate Program in
Railway Management

Please return completed form to above address or via email

**Michigan State University Certificate Program in Railway
Management Company Sponsorship Form**

Company _____

Name _____

Job Title _____

Division/Department _____

Street Address _____

City, State, Zip/Postal Code _____

Phone _____ Fax _____

Email _____

The following candidate will be sponsored for the AARS Scholarship at Michigan State University—Certificate Program in Railway Management.

Name _____

Job Title _____

Years in company _____

Phone _____ Email _____

With my signature below I confirm that my organization is aware of the commitments represented by enrolling in the Michigan State University Railway Management Program Certificate Course in Railway Management and specifically agree that the above candidate be released from company duties during course time of Module 1 – April 27 – May 1, 2020; Railway Business Administration, MSU, East Lansing, MI; Module 2 – June 8 – 12, 2020; Railway Regulation, Safety & the Rail Industry, Washington, DC; Module 3 – September 14 – 18, 2020; Railway Operations, Chicago, IL; Module 4 – October 26 – 30, 2020; Railway Engineering & Technology, Pueblo, CO.

Name

Department

Company

Date

American Association of Railroad Superintendents

Application

AARS Scholarship for the

2020 Certificate Program in Railway Management Program **Michigan State University, East Lansing, Michigan**

The Certificate Program in Railway Management is intended for railway and transportation employees who have been with a railroad company a minimum of three years and demonstrate a potential for advancement and growth. They should be willing to learn and share their learnings with others. Computer and internet literacy is essential. The Certificate Program will be given in four one-week sessions over six months and will include both classroom and field experiences. In addition these sessions will be linked by assignments and other computer based case studies and work sessions.

Module 1 – April 27 – May 1, 2020; Railway Business Administration, MSU, East Lansing, MI

Module 2 – June 8 – 12, 2020; Railway Regulation, Safety & the Rail Industry, Washington, DC

Module 3 – September 14 – 18, 2020; Railway Operations, Chicago, IL

Module 4 – October 26 – 30, 2020; Railway Engineering & Technology, Pueblo, CO

The cost of the four-week course is \$17,500, and includes all lodging, breakfast and lunch, text books and other classroom and field trip costs. Transportation to and from the course and most dinners are not included in the cost.

The Certificate Course was developed by the staff of the Michigan State University Railway Management Program (RMP) based on an industry-wide Needs Assessment conducted in 2007 (see www.raileducation.com under Resource tab).

American Association of Railroad Superintendents

The American Association of Railroad Superintendents (AARS) is pleased to announce the availability of a Certificate Program in Railway Management Scholarship from Michigan State University, sponsored by a major benefactor of the program, to all members employed by a railroad company.

Eligibility

To be eligible for consideration, an applicant must:

- Be a member or have an application pending for membership in the AARS
- Be employed by a railroad company for a minimum of three years and demonstrate a potential for advancement and growth.
- Have full support of their company during the course time.

Amount of Scholarship Award—\$17,500

The Scholarship is fully funded by Michigan State University through a sponsorship by a major benefactor.

The cost of the four-week course is \$17,500 includes all lodging, breakfasts, lunches, textbooks and other classroom and field trip costs. Transportation costs to and from the course and most dinners are not included in the scholarship.

Application Deadline—March 6, 2020

Applications are available through the AARS web site, www.supt.org, or the AARS Office, PO Box 200, LaFox, IL 60147 (331-643-3369). Applications must be mailed (PO Box 200, LaFox IL 60147), or emailed to Carrie Foor cfoor54@msn.com, and must be received by AARS no later than March 6, 2020. The successful candidate will be notified the second week of March 2020.

Application Process

To apply for the scholarship the following materials must be completed and submitted to AARS:

1. A completed Application listing educational profile, employment profile, and a brief essay.
2. A completed Company Sponsorship Form from the applicant's department supervisor.

Evaluation and Notification

The AARS Scholarship Committee will base its evaluation for awards on the materials submitted. (Please note the scoring criteria on the application form. There is competition for this scholarship, so take the time to present yourself completely in your application.)

Candidates will be notified of the Committee's decision the second week of March, 2020.

**American Association of Railroad Superintendents
Scholarship Evaluation Guide**

Name_____

Grades----- 5 points

Narrative----- 30 points

Recommendations----- 10 points

Honors----- 20 points

Career Achievements----- 25 points

Overall Opinion----- 10 points

Total points----- _____

AMERICAN ASSOCIATION OF RAILROAD SUPERINTENDENTS

Scholarship Application for the 2020 Certificate Program in Railway Management Michigan State University

Please type or print the following information, attaching an additional sheet if more space is needed, and your resume.

A. BACKGROUND

NAME _____
Last First Middle

EMPLOYER _____

ADDRESS _____

HOME ADDRESS _____

Street

City

State

Zip

Home Telephone Number

Email Address

B. EDUCATION

Other Colleges or Universities attended:

Name Location (City and State) Dates of Attendance

Major Course of Study Credited Hours Earned to Date Accumulated Grade Point Average

Name Location (City & State) Dates of Attendance

Major Course of Study Degree if any Accumulated Grade Point Average

Degree earned

WORK EXPERIENCE (Most Recent First)

Employer's Name: _____ **Phone No: ()** _____

Address: _____

Period of Employment: _____ **To** _____

Title of Position & Description of Duties: _____

Employer's Name: _____ **Phone No: ()** _____

Address: _____

Period of Employment: _____ **To** _____

Title of Position & Description of Duties: _____

D. NARRATIVE REQUIREMENTS

Prepare a one-paragraph narrative of your professional goals and aspirations on a separate sheet with your name at the top.

E. PROFESSIONAL REFERENCE:

Name, Address, Phone, Email

F. PROFESSIONAL ORGANIZATIONS:

G. ACHIEVEMENTS IN RAILROAD BUSINESS/INDUSTRY:

Signature of Applicant

Date

Completed application along with accompanying Company Sponsorship Form should be mailed to the President of the American Association of Railroad Superintendents, PO Box 200, LaFox IL, 60147 or emailed to Carrie Foor at cfoor54@msn.com. Application must be received by March 6, 2020.